

PEOVER SUPERIOR AND SNELSON PARISH COUNCIL

Clerk – Shareen Worthington
Email - council@overpeover.com

Chairman – Phil Welch
Vice Chairman – Cliff Walsingham

Minutes of the Parish Council Meeting held at 5pm on Tuesday 6th June 2023 at Over Peover Village Hall

Present: Councillors Phil Welch (Chair) Cliff Walsingham, Cathryn Ruddock, Hazel Ardern, Frazer Lloyd-Jones, Stephanie Benson, John Hehir, Ward Councillor Anthony Harrison and the parish clerk

Members of public: Four (Three part only)

23.43 Confirm Vice Chair appointment and receive their Declaration of Acceptance of Office form

Cllr Walsingham accepted the role of Vice Chair and signed the Declaration of Acceptance of Office form.

23.44 Receive Declaration of Acceptance of Office forms from remaining Members

The remaining three Members signed their Declaration of Acceptance of Office forms.

23.45 Receive apologies for absence

Cllrs Gunter, Winrow, Irlam and Rao sent their apologies

23.46 Receive questions or comments from the public

a. A Blue Dot Festival representative addressed the issues of noise, traffic and festival end times. She will investigate further and report back via Cllr Ruddock.

b. A resident expressed concern over hedging planted outside the boundary of property on Free Green Lane, fearing it was encroaching onto common land. The chair spoke with the owners of the property and obtained Land Registry information, which showed no encroachment.

c. A resident addressed the problem of the height of Lime trees at the end of Parkgate Avenue which overhang and shade several properties. Cllr Harrison agreed to forward all residents' complaints to CE Council and the Chair to check ownership with the Land Registry.

Action: Chair and Ward Councillor

23.47 Receive declarations of interest in any agenda items

There were no declarations of interest

23.48 Approve Minutes of the last Snelson PC meeting on 21st March 2023

The minutes of the Snelson PC meeting were agreed and signed as a correct record by the Vice Chair, who was Chair of Snelson PC before the merger.

23.49 Approve Minutes of the last Peover Superior and Snelson PC meeting on 16th May 2023

The minutes of the last meeting were agreed and signed as a correct record by the Chair.

23.50 Discuss matters arising from the Minutes, not already covered in the agenda

The Wicksteed order for new swings has been placed and the lead time is 3-4 months.

It was confirmed that the Council's request for additional precept has been denied. Cllr Harrison to make further enquiries with CE Council.

Action: Ward Councillor

23.51 Receive updates from the Ward Councillor

Cllr Harrison recently attended Planning Committee meetings and a Barclays site visit.

Cllr Harrison is continuing to pursue the Section 106 funds and expects a response soon.

PCSO Shaw is covering maternity leave, with PCSO Mair returning soon. Police reports will start being issued shortly.

23.52 Receive Gawsworth and Chelford Police Report

Cllr Harrison reported under item 23.51

23.53 Update on works to The Common

Trees, hedging and flowers have been planted in The Common with flowers being planted again next Spring. The area has been named the Jubilee Copse to commemorate the Platinum Jubilee of the late Queen. There is concern over the availability of water during long dry spells as there is no mains supply nearby.

23.54 Finance

a. Approve the Receipts and Payment Report

The Receipts and Payments reports were reviewed and approved

b. Approve the Audited Accounts and Annual Governance Statement

The Annual Governance Statements were approved followed by the Accounting Statements for both Snelson PC and Over Peover PC.

Due to the expenditure for Over Peover PC exceeding £25000, the Council is unable to certify itself as exempt and will be subject to a review by the external auditor.

The council wishes to thank Cathryn Ruddock and Ros Keary for carrying out internal audits of Snelson PC and Over Peover PC respectively.

The Clerk to send AGAR forms to the external auditor and publish Accounts online.

Action: Clerk

c. Approve sinking fund of £2000 each year for replacement parish field equipment

Members approved the building up of a sinking fund to set aside £2000 each year for replacing parish field equipment.

23.55 Planning

a. Consider Planning Applications:

- i). **23/1955M** – Heath Cottage, Well Bank Lane – Variation of condition 2 and 3 on 22/3304M: Replacement dwelling.

Comment: The Parish Council **objects** to this application.

Responses are submitted and are available to view on the CE Planning website.

b. Consider any planning decisions

23/0437M – Free Green Farm, Free Green Lane: Approved with conditions

23/0438M – Free Green Farm, Free Green Lane: Approved with conditions

c. Holly Tree House - Footpaths

There was concern that the owner of Holly Tree House might request closing the footpaths close to his property. The Clerk to make enquiries and CE Council's Public Rights of Way site to be regularly checked.

Action: Clerk

23.56 Housekeeping and Maintenance

a. Update on list of ongoing issues

- i. Section 106 funding – Reported under item 23.51.
- ii. Fire Station – Deferred to July meeting.
- iii. Speed Limit Reduction – Ward Councillor is pursuing.
- iv. CE Planning Enforcement – No update since the last meeting.
- v. Helipad – No update since the last meeting.
- vi. Community Speed Watch – No update since the last meeting.
- vii. Website Update/IT – Deferred to July meeting.
- viii. Village Hall replacement – Reported under item 23.42 e.

b. Update Councillor Roles and Responsibilities' list

The list was updated, and the clerk to circulate and publish.

Action: Clerk

c. Illegal verge protectors

Deferred to July meeting.

d. Assets Inventory

The current inventory is shown in the Annual Accounts. To be updated once notice boards and swings are purchased.

e. Snelson Methodist Church – possible purchase for use as a Parish Hall

Cllr Walsingham has been in contact with the working liaison committee who are aware of the Parish Council's connection to the vacant church. Cllr Walsingham to notify them of the Parish Council's interest in purchasing the church for use as a Village Hall.

Action: Cllr Walsingham

f. Publicity for the new parish – informing parishioners of the new parish

Information on the merger was published on the website and in the latest newsletter.

Cllr Walsingham to obtain a map showing the new parish boundary and the Clerk to add Snelson addresses to the newsletter distribution list.

Action: Cllr Walsingham and Clerk

23.57 Items for the next agenda

Review of the Standing Orders, Financial Regulations and Risk Assessment.

Meeting concluded at 7.05pm

The date of the next PC meeting is **Tuesday 11th July 2023**