

**Minutes of a meeting of the Over Peover Neighbourhood Plan Steering Group
held on Tuesday June 26th 2018 at Cleeve House, Stocks Lane at 4:00pm**

Present: Phillip Welsh (Chair)
Glynn Heselwood
Ian Hayes

- 1) Apologies for absence: John Hehir.
- 2) Actions arising from the meeting on June 11th 2018.
Actions had been completed satisfactorily with the exception of the following .
which remain to be addressed:-
 - (i) Draft out a flyer to go to all residents about the drop in sessions. **PW has in hand**
 - (ii) Arrange for materials to facilitate the drop in session (e.g.) Post It Notes and flip charts and writing materials. **PW has in hand**
 - (iii) **Action JH/PW to submit funding application once costs of the necessary works are known.**
 - (iv) Engagement with major business interests (Barclays, Farming/Horticulture, Wedding Venues and Public Houses. It was agreed we need to think about ways of engaging with these stakeholders. **Action All**
 - (v) It was agreed we needed to formulate a list of questions/queries and or points of clarification for Tom Evans following our meetings with him. **Action All**
 - (vi) **Action: IH to contact Tom Evans re 'Policy Compliant Development Options'**
- 3) The Group discussed the output from the meetings with Tom Evans of Cheshire East with a view to extracting those themes which would be tabled to act as triggers for residents attending the planned 'Drop In' Sessions. An agreed set of slides will be printed on A1 Paper for display at the 'Drop In' sessions when residents will be invited to comment on them by affixing 'Post It' stickers on them
Action: PW to tidy up the slides and circulate to the Group for approval.
Action: Once approved PW to arrange for printing of posters.
- 4) Wildlife/Biodiversity Survey
The Group revisited the Wildlife survey quotation from Cheshire Wildlife Trust and PW confirmed that the figure was not subject to negotiation although the Trust had agreed to supply mapping without any interpretation at a lower cost but on their own admission this was unlikely to be of much use to us. IH agreed to try and identify another person/organisation who might be willing to undertake the work at a lower cost **Action IH**
- 5) Drop In Sessions.
PW confirmed that the village Hall had been booked for the dates of Tuesday July 17th and Saturday July 28th. Nearer the time we will need to consider manning arrangements
G H agreed to produce name badges for the team for wearing at the sessions
Action GH
- 6) Traffic Management
IH confirmed he had received and circulated to the Group, methodology for conducting a Traffic Census. It was agreed a protocol needed to be designed to enable volunteers to assist in conducting a survey of the volume and type of traffic travelling to and through the village. **Action IH**

7) Funding

It was agreed that we needed to submit another funding application for the next phase of the project. In this next phase we anticipate expenditure on a Traffic Survey, a wildlife/biodiversity report and the costs associated with the 'Drop In' sessions. PW agreed to put together an analysis of the funds we should be seeking to secure and circulate this to the Group. Thereafter a new funding application would be submitted. **ACTION JH/PW**

8) Date and Place of next meeting - To be advised.