

**Minutes of a meeting of the Over Peover Neighbourhood Plan Steering Group held on Wednesday November 23rd at the Park Gate Inn Over Peover at 7:30pm**

Present: Phil Welch (Chair)  
Ian Hayes  
Becky Marshall  
Glynn Heselwood  
John Hehir

- 1) Apologies for absence: None
- 2) Minutes of the previous meeting held on October 25th 2017.  
All actions had been completed and the following was noted.
  - (i) The Green Belt Villages Study is unlikely to lead to a change in Over Peover's Green Belt status.
  - (ii) Contact with Marton N.P. team had revealed they spent £12,000 and had appointed several consultants. The Cheshire Community Council's work was seen as offering good value. The Housing Needs survey was of little use.
- 3) Neighbourhood Plan questionnaire and covering letter.  
A number of changes were agreed to the draft Neighbourhood Plan questionnaire circulated by GH. The draft covering letter, also circulated by GH, was generally considered to be acceptable subject to an amendment referring to the anonymity of the survey and the intention to number survey forms for audit purposes.  
**Action: G H to make the agreed amendments and re-circulate drafts.**
- 4) PW to revise the project plan to take account of the changing timetable re the distribution and analysis of the priorities questionnaire **Action: PW.**
- 5) PW advised that we should submit an application for funding before the year end.  
**Action JH to contact Lucy Hughes of Cheshire East re our budget.**
- 6) AOB.
  - (i) To conform with our Constitution we need to nominate a member of the team to liaise with the Treasurer of Over Peover Parish Council on all financial matters. JH agreed to assume this responsibility. **Action JH**
  - (ii) Becky Marshall is to relocate to Sandbach early in the New Year. She is willing to continue serving on the Steering Group however our Constitution restricts membership to residents of the Parish. It was agreed that special dispensation should be sought from the Parish Council for Becky to continue in view of her previous residency and having strong ongoing family connections to the Parish.  
**Action: PW to raise the issue at the next Parish Council meeting.**
- 7) Date and Place of next meeting.  
Thursday, January 4th 2018 at the Park Gate Inn Over Peover at 7:30pm.