

**Minutes of a meeting of the Over Peover Neighbourhood Plan Steering Group
held on Thursday February 22nd 2018 at the Park Gate Inn Over Peover at
7:30pm**

Present: Philip Welsh(Chair)
Glynn Heselwood
John Hehir
Ian Hayes

- 1) Apologies for absence: Becky Marshall
- 2) Minutes of the previous meeting held on January 4th 2018.
All actions had been completed and the Priorities Questionnaire had gone out on time.
- 3) Steering Group Constitution.
The agreed amended version will be sent to Liz McGrath for tabling at the next Parish Council meeting. **Action PW**

- 4) Priorities Questionnaire
PW had collected and analysed the questionnaires and the results had been circulated to the team. These findings were discussed both quantitatively and qualitatively. The priorities which scored the highest (i.e. awarded most 6 to 10 marks) on the 10 point scale were as follows:
Preservation of Green Belt status for the Parish
Protection of green spaces and gaps
Provision of super fast broadband
Reduction of impact of traffic and parking
Promotion and protection of biodiversity
Need for guidelines on scale and design of residential extensions
Improvements to footpaths and pavements
Provision of a new facility for community use (e.g. Village Hall)

It was agreed that these would form the priorities for further work on the Neighbourhood Plan.

PW has produced a draft report on the results of the questionnaire which has been circulated to the group. Note: AH requires a copy by e-mail. **Action PW**

PW will amend the draft to take account of comments from the team and thereafter arrange to publish the report on the Parish website. **Action PW**

- 5) Cheshire East
PW reported on discussions with Tom Evans at Cheshire East. Tom has offered to set aside two weeks to help us with the Plan but will need some attendance at his workplace by members of the team. It was agreed we would split the responsibility in accordance with availabilities. PW to offer up the weeks commencing 16th and 23rd of April to Tom Evans and advise the team if these weeks would be convenient for Tom. **Action PW**

- 6) Urban Imprint
Urban Imprint have issued their Baseline Research document and it was broadly agreed that they had made a good start. It was agreed we should arrange to meet with them to discuss the production of the Design Guide.

Action GH to fix a meeting for the team with Urban Imprint

6) A.O.B. - None

7) Date and Place of next meeting - To Be Confirmed. It was agreed that once the meeting with Urban Imprint is fixed we should arrange a meeting of the team to discuss their Baseline Research document and agree an agenda for the meeting with Urban Imprint.